



Mount Mary University
Human Resources
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Position: Volunteer Assistant Coach – Women’s Softball
Company: Mount Mary University
Job Location: Milwaukee WI
Start Date: February 2, 2015
Employment Term: February 2 – May 4, 2015
Employment Type: Volunteer Part-Time
Pay: Stipend (TBD)

Position Description: Volunteer Assistant Softball Coach, NCAA Division III Athletics

Coaching Responsibilities (to include but not limited to):

- 1) Assist Head Coach in development and execution of daily practice plans.
- 2) Provide support for all game day activities.
- 3) Attend planning meetings and staff functions when necessary.
- 4) Provide safe transportation of team members in University supplied vehicles.
- 5) Promote and encourage a positive learning environment for student athletes.
- 6) Follow all NCAA Division III rules regarding recruiting, eligibility, and compliance.
- 7) Perform additional duties as assigned.

Requirements/Preferences:

- 1) Previous coaching and/or collegiate playing experience preferred
- 2) Available for out of state travel March 6-14, 2015, for Spring Break Tournament (required)
- 3) Flexible availability schedule that may include morning, afternoon, evening and weekend commitments.
(Practices average 2-3 hours and games 4-5 hours, plus travel time for all contests)
- 4) Must pass background check and have acceptable driving record.

Mount Mary University practices equal opportunity employment as part of our ongoing commitment to diversity in our workplace. For confidential consideration please send cover letter, resume, and names of three professional references to the address above.