



Mandatory SEVIS (Student and Exchange Visitor Information System) Fee

Individuals seeking to obtain F-1 visa (I-20) status are required to pay a one-time SEVIS fee to supplement the administration and maintenance costs of the Student and Exchange Visitor Information System. **Individuals seeking the F-1 visa must pay \$200.**

Please see information below to assist with the payment process.

- 1) Receive I-20 from Mount Mary College
- 2) Make visa appointment with U.S. Embassy/Consulate (excluding citizens from Canada, Bermuda or neighboring islands).
- 3) Students have **2 options** to submit the payment for the SEVIS fee:
Credit (VISA, American Express or MasterCard) **or Debit card** (a card (usually plastic) that enables the holder to withdraw money or to have the cost of purchases charged directly to the holder's bank account) when paying online at least 3 days prior to visa interview

Fill out form **I-901** online - Fee Remittance for Certain F, J and M Nonimmigrants
<http://www.fmjfee.com/>

Print SEVIS fee payment receipt from internet for the interview

Check or money order

You can fill out the I-901 **online** and select payment check/money order. Only checks or money orders from U.S. based financial institutions and written in U.S. Dollar are accepted.

Send the check/money order with your SEVIS ID number.

Or you fill out a printed I-901 and send it along with the check or money order.

If paying with check or money order by mail, student will receive a payment receipt (form I-797) from DHS (Department of Homeland Security) in the mail. This receipt is needed for the visa application. Student should consider sufficient time for the mail to be processed.

Be sure to write your name exactly as it appears on your I-20 form.

Item number 14 the Mount Mary College school code is CHI214F20336000.

Item number 15 SEVIS Identification Number: N is listed on the right-hand box of the I-20 above the barcode.



4) Payment process via **Western Union**

The Western Union Company is a financial services and communications company based in the United States.

Western Union has a number of divisions, with products such as person-to-person money transfer, money orders, and commercial services.

Nonimmigrant students and exchange visitors in more than 130 countries are able to pay the SEVIS I-901 fee using the Western Union Quick Pay™ service located in their communities. This initiative allows Western Union to **collect the SEVIS I-901 fee in local currency**. Western Union transmits both the payment and the Form I-901 data to ICE.

There are five steps that you should follow:

Step One: If you choose this payment option, **do not file the Form I-901 online**.

Step Two: Print out a copy of these instructions, a copy of the Western Union form example and a copy of your Form I-20. Take a copy of each of these three documents with you when you visit your local Western Union Agent location.

Step Three: Go to a local Western Union Agent location and pay the SEVIS I-901 fee in the local currency.

Step Four: Review the Western Union form to make sure that the Western Union agent uses your name, your SEVIS ID number and your date of birth.

To find the nearest Western Union Agent location go to <http://www.payment-solutions.com/agent.asp> and select a country or call the telephone number of the Western Union Commercial Services Network Agent in your country as listed in your phone book.

Step Five: After three business days, check on <https://www.fmjfee.com/> to view your payment status. Once you see confirmation of payment on the <https://www.fmjfee.com/> Web site, print out the confirmation page. The confirmation page serves as proof of payment of the SEVIS I-901 fee and can be used for a visa interview at a U. S. consulate and for admission at a U. S. port of entry.

Remember: It takes two or three business days to process your SEVIS I-901 fee payment.



TIPS:

Many foreign banks are able to issue checks or money orders drawn on a U.S. Bank. You may therefore obtain a check from

- 1) A bank chartered or operated in the United States
- 2) A foreign location of a U.S. Bank or
- 3) A foreign bank that has an arrangement with a U.S. bank to issue a check, money order, or foreign draft that is drawn on a U.S. bank

Due to alleged fraud on the part of agents used by students to pay the fee on their behalf, as of June 2009 citizens of the **following countries are unable** to use the **on-line method of payment**, even if they are currently present in the U.S.:

Cameroon

Ghana

Kenya

Nigeria

Visa application denials

If the F-1 visa application is denied, the SEVIS fee will not be refunded. If you reapply for a new visa within 12 month of the denial, you will not have to pay the fee again.

Students from Canada, Bermuda, or neighboring islands are required to pay the fee. The SEVIS fee should be processed at least 3 business days prior to applying for admission at a U.S. port-of-entry by non-immigrants, who are exempt from the visa requirement.

Help with fee payment issues:

If you are having a problem with the SEVIS fee payment process, please visit the following website: <http://www.ice.gov/graphics/sevis/i901/faq.htm>. or email address:

fmjfee.SEVIS@dhs.gov or call the I-901 Customer Service hotline at **212-620-3418**.