



***OCCUPATIONAL THERAPY
PROFESSIONAL ENTRY GRADUATE PROGRAM
APPLICATION PROCEDURE***

(Please keep these instructions for reference)

For formal admission to the Occupational Therapy Professional Entry graduate degree program, the following materials must be submitted to the Office for Graduate and Continuing Education, Mount Mary College, 2900 N. Menomonee River Parkway, Milwaukee, WI 53222-4597.

1. One copy of the graduate application form (please complete all pages).
2. A non-refundable application fee of \$35 (\$75 for international students*); make check or money order payable to Mount Mary College. Application fee is waived for Mount Mary College alumnae.
3. Narrative questions (Form is included in packet).
4. Official transcripts detailing previous academic study from all universities or colleges attended, embossed with the school seal, must be sent directly from the issuing institution to the Office for Graduate and Continuing Education. Applicants with course work in progress toward the fulfillment of a degree are required to submit an official final transcript verifying receipt of their degree after completing the course work. For prior credit to be considered for transfer, official graduate transcripts must be submitted as part of this application. Transcripts submitted after admission will not be considered for transfer of prior credit.
Applicants who previously attended Mount Mary College need not request Mount Mary transcripts but are required to furnish transcripts from other schools they attended, if applicable.
5. Human Service Guidelines (Form is included in packet.)
6. Shadowing Experience Guidelines (Form is included in packet.)
7. Two Recommendation for Admission (Forms are included in packet.)

Although classes may be taken while the application is under consideration, formal acceptance to degree study is determined by the specific Program Director and/or Admissions Committee. A letter stating the final decision on the application for degree study will be sent by the Office for Graduate and Continuing Education.

Non-Degree Admission: To be admitted as a non-degree candidate, please submit two copies of the application, an official transcript showing proof of a bachelor's degree and completion of prerequisite work, and the \$35 non-refundable fee.

***International Graduate Student Admission:** Please contact the Office for Graduate and Continuing Education at (414) 258-4810, ext. 399 or gradinfo@mtmary.edu for complete admission requirements.