



2900 North Menomonee
River Parkway
Milwaukee, Wisconsin
53222-4597
www.mtmary.edu

Occupational Therapy

POST-PROFESSIONAL

Please keep these instructions for reference.
Submit materials to: Office for Graduate Education,
Mount Mary College, 2900 N. Menomonee River Pkwy.,
Milwaukee, WI 53222-4597

Application process overview:

- ✓ Apply online
- ✓ Submit the following:
 - Application fee
 - All official transcripts
 - Copy of OT license or AOTA certification number

When to Apply

Students may apply at any time during the year.

Application deadlines are:

August 1st for the fall semester

December 1st for the spring semester

International Applicants

International students wishing to enroll at Mount Mary College should contact the Office for Graduate Education either via email at mmc-gradinfo@mtmary.edu or via phone at 414-256-1252 for specific application requirements. The application fee for international students is \$100.

Complete Instructions for Application Submissions

The following materials must be submitted to the Office for Graduate Education in order to apply for the Occupational Therapy Graduate Program at Mount Mary College.

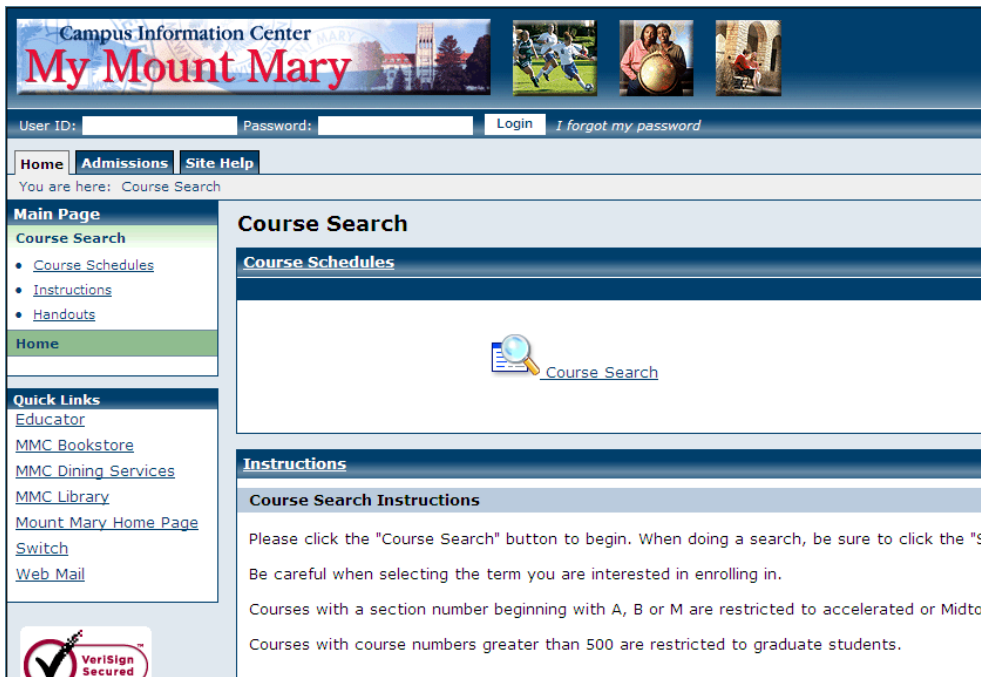
1. Complete the online application available at <https://my.mtmary.edu/ICS/Admissions/>. Should you need or prefer a paper application, please call (414) 256-1252 or send an email to mmc-gradinfo@mtmary.edu.
2. Pay the non-refundable application fee of \$45/\$100 for international students online by credit card (American Express, Discover, or MasterCard) or E-Check. Application fee is waived for Mount Mary College alumnae. Please enter MMCALUM.
3. Arrange to have official transcripts detailing previous academic study from all universities or colleges attended, embossed with the school seal, to be sent directly from the issuing institution to the Office for Graduate Education at Mount Mary College. Applicants with course work in progress toward the fulfillment of a degree are required to submit an official final transcript verifying receipt of their degree after completing the course work. Applicants who previously attended Mount Mary College need not request Mount Mary transcripts but should furnish transcripts from other schools, if applicable.
4. Submit a copy of your current occupational therapy license or American Occupational Therapy Certification number.

Transferring Credits

For prior credit to be considered for transfer, official transcripts must be submitted. Transcripts submitted after admission will not be considered for transfer of prior credit.

Enrolling in Courses

Students may enroll in coursework prior to being officially accepted into a graduate program. Please visit Mount Mary's online course listing at https://my.mtmary.edu/ICS/Course_Search.inz to explore the course offerings.



The screenshot shows the Mount Mary College website's Course Search page. At the top, there is a banner with the text "Campus Information Center" and "My Mount Mary" in large red letters. Below the banner are four small images: a building, a person playing tennis, a person holding a globe, and a person sitting at a desk. Underneath the banner is a login section with fields for "User ID:" and "Password:", a "Login" button, and a link for "I forgot my password". Below the login section are navigation tabs for "Home", "Admissions", and "Site Help". A breadcrumb trail indicates "You are here: Course Search". The main content area is titled "Course Search" and contains a "Course Schedules" section with a search icon and the text "Course Search". Below this is an "Instructions" section titled "Course Search Instructions" with the following text: "Please click the 'Course Search' button to begin. When doing a search, be sure to click the 'S'. Be careful when selecting the term you are interested in enrolling in. Courses with a section number beginning with A, B or M are restricted to accelerated or Midtov. Courses with course numbers greater than 500 are restricted to graduate students." On the left side of the page, there is a "Main Page" section with links for "Course Search", "Course Schedules", "Instructions", and "Handouts". Below this is a "Quick Links" section with links for "Educator", "MMC Bookstore", "MMC Dining Services", "MMC Library", "Mount Mary Home Page", "Switch", and "Web Mail". At the bottom left, there is a "VeriSign Secured" logo.

Contact Information

Please contact the helpful staff of the Office for Graduate Education at Mount Mary College with questions regarding the application process -

mmc-gradinfo@mtmary.edu

(414) 256-1252

2900 N. Menomonee River Parkway, Milwaukee, Wisconsin 53222

www.mtmary.edu/graduate.htm

Please contact the Program Director of the Master of Science in Occupational Therapy with specific questions about the program –

Jane Olson

olsonj@mtmary.edu

(414) 258-4810, ext. 348