


**Mount
Mary
College**
ADMISSION POLICY

Admission to the College

All applicants who are seeking admission to Mount Mary College's Occupational Therapy Program need to complete an application form for admission to the college. Applicants may apply to the College by requesting materials from the following offices listed below or completing the application form online:

BS/MS (applicants with no previous bachelor's degree)	MSOT (applicants with a bachelor's degree)
Undergraduate admissions https://my.mtmary.edu/ICS/Admissions/ Phone: (800) 321-6265	Graduate admissions https://my.mtmary.edu/ICS/Admissions/ Phone: (414) 256-1252

Initial Eligibility for Admission to the Occupational Therapy Program

Students submit materials in order to determine their initial eligibility for the program, which includes an application form and official transcripts:

BS/MS (applicants with no previous bachelor's degree)	MSOT (applicants with a bachelor's degree)
Students must be accepted to the college first. Then submit an O.T. application located at http://www.mtmary.edu/ot_admission.htm . Initial application materials are submitted upon completion of at minimum 30 college credits. Official transcripts are received from the undergraduate admissions office.	Initial application materials are submitted concurrent with application to the College. Students complete a graduate college application located at http://www.mtmary.edu/ot_msot_admiss.htm and submit all official transcripts to the Office for Graduate and Continuing Education.

Initial application materials (application form and transcripts) will be reviewed monthly. Applicants will receive written confirmation regarding initial eligibility for admission to the occupational therapy program, and if eligible, remaining requirements for academic and personal preparation. If not eligible, applicants will be notified via mail. Applicants not initially eligible do not move forward in the application process.

A person who is taking prerequisites at Mount Mary College will receive periodic updates regarding progression in academic and personal preparation. **Upon successful completion of prerequisite coursework and all application materials** (meeting all criteria specified below), an applicant is admitted to a specific cohort group.

A person who is taking prerequisite courses at other institutions should request guidance about which courses will transfer as equivalent to prerequisite requirements and may request updates on receipt of application materials. Upon **successful** completion of **all** prerequisite courses and submission of all application materials (meeting all criteria specified below), an applicant is admitted to a cohort group only if space is available. Priority for admission is given to students completing prerequisite courses at Mount Mary College.

Academic Preparation / Prerequisite Courses

Occupational therapy is based on the foundation of communication skills, behavioral science and biological science. The following prerequisite courses are considered indicators for successful completion of more difficult courses within the occupational therapy curriculum. For example, a student attaining a grade of BC or better in Physiology will be adequately prepared to successfully complete OCT 336/536: Neuroscience for Rehabilitation.

A student must demonstrate adequate academic preparation for courses in the major by meeting the following academic standards:

- Grade of B or better in a College Composition course
- Grade of BC or better in biological sciences of Human Anatomy, Human Physiology and if taken, Introductory Biology
- Grade of B or better in behavioral sciences of Introductory Psychology, Developmental Psychology and if taken, Abnormal Psychology
- Grade of B or better in OCT 101: OT Orientation or equivalent
- Grade or B or better in OCT 201: Medical Terminology or equivalent

BS/MS (applicants with no previous bachelor's degree)	MSOT (applicants with a bachelor's degree)
Maintain a cumulative grade point average of 3.0 or above (based on a 4.0 point grade system)	Attain a grade point average of at least 3.0 (based on a 4.0 point grade system) for the final 60 credits of the baccalaureate degree and all relevant postgraduate coursework.

Maintaining Academic Eligibility

At the end of each semester, a student's record will be reviewed for adequacy of academic preparation. If concerns regarding academic preparation are identified, additional activities to enhance academic preparation may be required (e.g. additional composition course, additional biological or behavioral science course). If a student does not meet the specified academic standards, the student will no longer be eligible for admission.

BS/MS (applicants with no previous bachelor's degree)	MSOT (applicants with a bachelor's degree)
If an initially eligible student does not meet the specified academic standards, the student's major will be changed to undesignated, and the student will obtain academic advising from the Advising and Career Development office.	If an initially eligible student does not meet the specified academic standards, the student will be dismissed from the College.

Students may retake a prerequisite course one time and based on an improved grade, may request consideration for reinstatement of eligibility status. If the specified academic standard is not attained upon retake, a student is no longer eligible for admission to the occupational therapy program.

Personal Preparation / Application Materials

Personal skills of problem solving and communication are necessary for occupational therapy practice. Problem solving skills include the ability to identify difficulties and generate solutions. Communication includes the ability to interact effectively with others and show empathy for persons who have illness or disability. The attitudes of altruism and integrity are foundations for developing professional ethical standards. These attitudes include demonstrating genuine

interest in helping others and being honest about oneself and others. A student must demonstrate adequate personal skills for the major by completing the following application materials:

- Occupational Therapy application form (BS/MS students) or Graduate Program Application (MSOT students).
- Occupational Therapy application narrative
- Two letters of recommendation
- Evidence of completion of 4 hours shadowing an occupational therapist (Form A Verification and Form B Reflection)
- Evidence of completion of 10 hours of human service (Form A Verification & Form B Reflection)

Fully completed applications (**all paperwork submitted and all prerequisite coursework completed**) will be reviewed in January and June of each year. Persons will receive written confirmation regarding adequacy of personal preparation. If concerns regarding personal preparation are identified in application materials or while a student is completing prerequisite courses, additional activities to enhance personal preparation may be required (e.g. interpersonal communications course, additional shadowing).

BS/MS (applicants with no previous bachelor's degree)	MSOT (applicants with a bachelor's degree)
Undergraduate applicants may contact the O.T. department for confirmation that application materials have been received.	Graduate applicants will be given a user name and password by the Office for Graduate and Continuing Education to confirm online that application materials have been received.

Lack of honesty in relation to academic or personal preparation will result in the applicant being ineligible for admission.

PRIORITY for Admission to a Cohort Group

Priority admission is given to students completing prerequisite courses at Mount Mary College. A cohort group of 48 students will begin the three-year occupational therapy program each fall. Persons entering a cohort group must have completed all prerequisite courses and admission materials prior to beginning with the cohort group in the fall semester. It is likely that there will be more persons eligible for admission to a cohort group than there are available spaces in the cohort group. Persons will be admitted to a designated fall cohort group based on the following priorities:

Priority

1	Persons who entered Mount Mary College as first year students directly from high school.
2	Persons who have completed at least 1 prerequisite course at Mount Mary College prior to January 2012.
3	Persons who have completed all prerequisite courses off campus prior to January 2012, or persons who were previously waitlisted for admission.
4	Persons who have completed at least 1 prerequisite course at Mount Mary College after January 2012.
5	Persons who have completed all prerequisite coursework off campus after January 2012.

A total of 48 students will be admitted to each year's fall class. If there are more than 48 eligible applicants, persons will be admitted according to the priorities listed above. For example, persons in priority level 5 will be admitted only if there are fewer than 48 eligible applicants from priority levels 1 through 4. **At this time, we believe that we will receive more eligible applicants than we have seats available for the fall 2012 cohort. Applicants will be notified of admission to the fall cohort group in January and June of each year.** Applicants will also be notified about their admission status in the occupational therapy program as one of the following:

- Full Acceptance
- Acceptance on Conditional or Probationary Status
(conditional on completing specific criteria successfully)
- Waitlisted
- Denied

Questions regarding the application process and admission to Mount Mary College's Occupational Therapy Program can be directed to the O.T. Department at 414-256-1246 or ot@mtmary.edu.