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MOUNT MARY COLLEGE DIETETIC INTERNSHIP APPLICATION PROCEDURE AND CHECKLIST

To be eligible for admission to the Dietetic Internship program, the student must meet the following requirements:

1. Document a minimum grade point average of 2.9 on a 4.0 scale for courses required in the major and a minimum of a "C" grade for any course required for the undergraduate dietetics/nutrition major.
2. Fulfill the current academic (didactic) requirements for Registered Dietitian eligibility through completion of an American Dietetic Association accredited Didactic Program in Dietetics (DPD). A signed Intent to Complete form and subsequent Verification Statement of Completion form from the undergraduate program attended should be included with the application. Didactic requirements will normally have been completed no more than two years prior to applying.
3. Comply with all computer match procedures. The Mount Mary College Dietetic Internship participates in the computer-matching program for internship placement through [D&D Digital Systems](#). The fee is currently \$50.00, but is subject to change. To apply for the Dietetic Internship (DI), students must comply with the DI Admission Standards and Requirements. Materials for computer matching may be requested from your undergraduate program director or [D&D Digital Systems](#), 515-292-0490.
4. Submit applications by February 15 of each year (or the date scheduled by ADA if it is later). Students will be notified at the April match date of the outcome of their application.
 - Cover letter not to exceed 3 pages, double spaced, typed
 - Resume
 - Official Transcripts (sealed envelopes) from all schools attended
 - Verification Statement or Intent to Complete Form
 - DI Application Form
 - Recommendation Form #1
 - Recommendation Form #2
 - Recommendation Form #3
 - \$45.00 Application Fee – payable to Mount Mary College
5. Work experience related to health care and/or food service is highly preferred, but not required.