



DIETETIC INTERNSHIP

Admission Requirements and Procedures

To be eligible for admission to the Dietetic Internship (DI) program, the student must meet the following requirements:

1. Document a minimum grade point average of 2.9 on a 4.0 scale for courses required in the major and a minimum of a "C" grade for any course required for the undergraduate dietetics/nutrition major.
2. Fulfill the current academic (didactic) requirements for RD eligibility through completion of an ADA accredited Didactic Program in Dietetics (DPD). A signed Intent to Complete and subsequent Verification Statement of Completion form from the undergraduate program attended should be included with the application. Didactic requirements will normally have been completed no more than two years prior to applying.
3. Comply with all computer match procedures.
4. Submit applications by **February 15** of each year (or the date scheduled by ADA if it is later). Students will be notified at the April match date of the outcome of their application.
5. Work experience related to health care and/or foodservice is *highly preferred*, but not required.

The DI Selection Committee selects participants based on academic performance, work experience, the letter of application, and letters of recommendation.

Applicants to the Dietetic Internship (DI) must submit the following:

1. Official transcripts from each institution attended (in sealed envelopes; may be issued to student). Once admitted to the program, final official transcripts are required.
2. A non-refundable application fee of \$45; make check or money order payable to Mount Mary College.
3. An application using the American Dietetic Association (ADA) Dietetic Internship application and waiver form, which may be downloaded from <http://www.depdpg.org> or the Mount Mary College website, www.mtmary.edu. Admission to the DI automatically admits interns to the Mount Mary College Master of Science in Dietetics Program; no additional application or fee is necessary.
4. A two- to three-page letter of application describing your interest and experience in the field of dietetics, goals and aspirations, reasons for pursuing graduate study, and other factors that may be helpful with the selection process. The letter should demonstrate writing competencies appropriate for graduate level work.
5. A current résumé.
6. Three recommendations from those able to comment on your academic work, work experience, character and leadership potential. At least one should be from an instructor or professor from the applicant's undergraduate program. One from a former or present employer is also highly recommended. The ADA reference forms should be used and may be downloaded from <http://www.depdpg.org> or the Mount Mary College website, www.mtmary.edu.
7. Telephone interviews may be conducted at the discretion of the Program Director in March following the application deadline.

The required materials and further questions should be addressed to:

Office for Graduate and Continuing Education

Mount Mary College
2900 North Menomonee River Parkway
Milwaukee, WI 53222-4597
(414) 256-1252
Email: gradinfo@mtmary.edu

Once matched to Mount Mary's internship, dietetic interns must also successfully complete a background information disclosure that is in compliance with the Wisconsin Caregiver Law. The criminal records check may affect eligibility to participate in the required experiences and thus affect internship completion.