



2900 North Menomonee
River Parkway
Milwaukee, Wisconsin
53222-4597
www.mtmary.edu

LETTER OF RECOMMENDATION

Master of Business Administration

This section is to be completed by the applicant:

I have waived access to this recommendation. (Not for my review)

I have not waived access to this recommendation. (Open for my review)

Signature: _____ Date: _____

Printed Name: _____

To the Recommender: Please rate the candidate on the following criteria:

Criteria	Cannot Judge	Below Average	Satisfactory	Above Average	Superior
Scholarship					
Motivated, open to learn new ideas					
Personal maturity, self-responsibility					
Oral communication skills					
Written communication skills					
Creative and critical thinking skills					
Range of interpersonal skills					
Ethical decision-making skills in helping others					
Self-concept, self-confidence					
Work or study habits					

Narrative evaluation: The questions which follow suggest the type of information we find useful, but they are only provided as a guide. The more specifically you can describe the applicant's strengths and limitations, the more useful this information will be. 1) How long and in what capacity have you known the applicant? 2) What do you consider are the applicant's strengths and abilities? Please comment on intellectual ability, creativity, initiative, sensitivity to others, interpersonal effectiveness, reactions to criticism, and communication skills. 3) What do you consider are the applicant's limitations? 4) In comparison with other students or employees you have had during the past five years, how would you rank the applicant in scholarship or work abilities? Please continue on the back of this sheet or attach pages as convenient, and include any additional information which may help the admissions committee make a fair decision. Thank you.

Name of Recommender: _____ Position or Title: _____

School/Business & Address: _____

Signature: _____ Date: _____

Please return to:
Office for Graduate and Continuing Education
Mount Mary College
2900 North Menomonee River Parkway
Milwaukee, WI 53222-4597